

National Sea Fishing Committee

Constitution

General

1. This Constitution is intended to inform and direct the workings of the National Sea Fishing Committee (the Committee)
2. The Committee is created by and is run under the general rules and constitution of Police Sports UK (PSUK).
3. The section will encourage shore and boat fishing throughout the Police Forces of Great Britain, Northern Ireland and in Europe.
4. The Committee will promote and control, subject to the Rules and Regulations of the various Governing Associations and Societies, suitable sporting competitions and championships within the Police Service.
5. The Committee will support and encourage for the benefit of the membership of affiliated sports clubs, ancillary commercial enterprise which directly supports of the activities of Police Sport UK.
6. The Committee will comply with the Constitution and directions of PSUK with regards to shore and boat fishing

Membership of the Committee

1. The Committee chair will be an ACPO officer. This role may be filled by a retired officer. The Chair will have a vote on the Committee.
2. The Committee will consist of the following individuals:
 - A Secretary who will not have a vote unless they are also a regional representative.
 - A Treasurer who will not have a vote unless they are also a regional representative.
 - Each region will have one representative on the Committee who will have a vote.
 - Representative from PSUK who will not have a vote.
 - Any other person whom the Committee believes will be an aide to the Committee.
 - These individuals will not have a vote.

Election of members of the Committee

1. The chair will be appointed by PSUK.
2. The Vice Chair will be elected at the AGM

3. The Secretary and Treasurer will be elected each year. The Secretary will advertise the posts to all local representatives two months prior to the AGM. If more than 1 person applies for the post, they will each be asked to submit a written argument as to why they should have the post two weeks prior to the next AGM. The Committee, at the AGM, will decide on the person to be offered the post.
4. The regional representatives will be selected within the region they wish to represent. The Secretary will send a reminder to all force representatives that their regional representative will need to be identified.
5. If any region does not elect a regional representative, then that vacancies will be held in abeyance.

Role of the Committee.

1. The Committee will ensure that the directives from PSUK are actioned and adhered to.
2. The Chair and Secretary will be available to attend PSUK meetings when appropriate.
3. The Secretary will:
 - a. prepare agendas for meetings and circulate them at least 1 week prior to the meeting.
 - b. Prepare minutes for consideration by the Committee.
 - c. Forward to Committee members any reports to be discussed at the meeting at least one week prior to the meeting.
 - d. Ensure that arrangements are in place for the Committee to meet at least twice a year; one of these meetings will be the Annual General Meeting.
 - e. Ensure that all policy decisions are properly recorded and made available to all participants in the shore and boat fishing sections nationally
 - f. Manage all correspondence from PSUK on behalf of the Chair and the Committee.
 - g. Ensure that any correspondence which requires a response is completed expeditiously.
4. The Treasurer will:
 - a. manage the funds for the Committee and make appropriate bids for resources.
 - b. Annually make a bid for financial resources from PSUK.
 - c. Prepare an annual statement of accounts for the Committee AGM.
 - d. By the 31st January produce a Balance Sheet and Accounts for the financial year ended on the previous 31st December, which will be sent to the Executive Officer of PSUK

- e. Identify as soon as possible, to the Chair, any concerns regarding the financial state of the Committee finances.
 - f. Ensure that gold events have the required financial resources.
 - g. Be aware that silver and bronze events are financially sound and run within the agreed rules of PSUK.
5. The Committee members will:
- a. Meet at least twice a year
 - b. Make decisions regarding the running of the local, regional and national sections.
 - c. Regulate the running of National competitions and oversee the choice of competitors for representative matches.
 - d. Complete any tasks allocated to them from the PSUK Committee within agreed timescales
 - e. Liaise with the chair persons from the forces in their region prior to a Committee meeting and after the meeting has been held.
 - f. Ensure that all required events are being organized and provide additional support if it is required.

Meetings

1. Meetings will take place at least twice a year. One of those meetings will be the Annual General Meeting.
The meetings will move around the country to allow as wide a range of members to attend.
2. For a quorum then the following must be present:
 - a. The Chair
 - b. An agenda
 - c. A person to take minutes
 - d. Four members with voting rights in addition to the Chair.
3. Any member of the Committee may put an item on the agenda. This should reach the secretary 2 weeks prior to the meeting.

Any agenda item arriving after that time will only be added with the agreement of the Chair

4. Reports required by the Committee should be submitted to the Secretary two weeks prior to the meeting.

5. Meetings must address the Gold, silver and bronze events being planned under the auspices of the Committee to ensure that they are progressing in an efficient and effective way, in line with the financial conditions required by the Committee and within the rules of PSUK.
6. Any member who cannot attend a meeting but wishes to submit a comment about any agenda item should send their comments to the Secretary who will ensure they are heard at the meeting.
7. Any other business should be of an urgent nature and would normally not be able to access the agenda within the normal timescales.
8. As far as possible individuals should personally attend meetings, however the Secretary will liaise with the member organizing the meeting and attempt to have zoom/skype available for those that cannot attend personally.

Voting

1. Voting will be restricted to the Chair and regional representatives.
2. The Secretary and Treasurer shall not have a vote unless they are also regional representatives.
3. Co-opted members are there to advise and shall not have a vote.
4. Voting will only take place when there is a quorum.

Changes to the Constitution

1. Changes to the constitution will require a 75% vote by all voting members of the Committee